



MINUTES
Rate Structure Work Group Meeting
Friday, May 20, 2022 / 10:00AM - 12:00PM
Held via: Zoom Webinar

Attendance: Laurie Vachon BDS Facilitator; Jenn Doig BDS Facilitator; Christy Roy BDS Facilitator; Alecia Ortiz A&M; Drew Smith A&M; Cynthia Mahar ED Community Crossroads; Ellen McCahon ED CSNI; Erin Hall SD Brain Injury Association; Jacquelyn George Myers & Stauffer; Kara Nickulas ED of Community Programs Crotched Mountain; Kim Shottes ED Plus Company; Krista Stephani Myers & Stauffer; Larry Linden Easter Seals; Lesley Beerends Myers & Stauffer; Martin McNamara Optumas; Matthew Cordaro One Sky; Shelley Kelleher CFO Lakes Region Community Services; Sudip Adhikari Gateways

Please reference the corresponding slide presentation for the detailed agenda, including topics and themes covered in the meeting and corresponding takeaways and applicable action items.

Topic	Key Takeaways & Action Items
Goals for Meeting	<p><u>Overview</u></p> <ul style="list-style-type: none"> • Continue discussion from 5/17 • Begin discussing other service schedules of the cost report as time permits • Reminder on logistics for cost report feedback and revisions
Cost Report Review	<p><u>Overview</u></p> <ul style="list-style-type: none"> • MSLC re-reviewed sections of the cost report pertaining to Enhanced Family Care (EFC) discussed on 5/17. • MSLC also covered new services and tabs including: Other Residential Support, Case Management, Questions, and Services tabs. <p><u>Work Group Discussion- EFC and EFC “Whole Life”</u></p> <ul style="list-style-type: none"> • On 5/17, the Group started conversation about the EFC “Whole Life” model. This was a new term to MSLC on 5/17 and they reviewed this with the Department. As a result of those discussions, MSLC created a new EFC Whole Life tab, which is intended to capture this type of EFC, separate from “regular” EFC. <ul style="list-style-type: none"> ○ This means that Residential Services are now split into four categories: Staffed Residential, EFC, EFC Whole Life, and Other Residential Support.

- Many of the questions included on the Whole Life services tab will be the same as those reviewed for EFC, but additional questions may be needed to account for the differences.
- Regarding EFC Whole Life, MSLC asked the group if there were additional questions which needed to be included.
 - A Work Group Member suggested MSLC needs to account for medication administration within the Whole Life tab, as well as other areas throughout the cost report. This Member also asked about training and how these were account for.
 - MSLC Response: Both topics will likely be included in the productivity section to be added to each service specific tab. Though, based on additional discussion with the Work Group, a separate nursing section may need to be added. This section could apply to residential services, and some non-residential services, on a limited basis.
 - Further conversation is needed regarding tasks to include in the productivity section to be added to EFC.
- On the EFC tab, instructions were added and terminology was changed, as a result of the discussion on 5/17. MSLC is still working on wording to appropriately capture expenses for individuals participating in non-residential habilitation who also receive EFC.
- A separate transportation section was added to the EFC tab, and MSLC asked if anything additional related to transportation needed to be included for EFC.
 - A Member asked about how to account for the acquisition and the cost of vehicles and gas. MSLC indicated that these costs would be allocated in the Expenses tab, and MSLC can add additional questions regarding number of vehicles, size of vehicles, etc. to obtain more detailed information from providers.
 - MSLC also asked for feedback on how transportation costs would be obtained.
 - A Work Group Member indicated that mileage for transportation is built into contracts. If mileage exceeded what was authorized in a contract, the family provider could request additional funding for mileage. However, it was suggested that this example may not be applicable across all private providers (vendors) or Area Agencies (AAs).
- In response to Work Group Members' concern regarding rate sufficiency for EFC, MSLC indicated that room and board is not normally covered by waiver funds.
 - A separate comment was made by another Member regarding covering costs through HUD, and attempting to capture Home Care providers' costs.
 - MSLC Response: As it stands today, the cost report will not be filled out by Home Care providers, and to understand room and board costs incurred by Home Care providers, this would need to be a separate endeavor.

Work Group Discussion- Other Residential Support

- There are three columns included on this tab to separate costs between PDMS Independent Living, PDMS Family Home, and Family Home.
- Questions are very similar to those asked on the other tabs for Residential Services.
- For items that are related to clinical supports, these are billed as specialty services; instead of allocating costs under the Other Residential Supports tab, they should be captured under the Specialty Supports tab.
- MSLC will add “521” and “525” in parenthesis to the header information to differentiate between PDMS (525) and Family Home without PDMS (521).
 - It was noted that 525 may be used in EFC settings too.
- When thinking about procedure codes and rates, MSLC noted it will be important to understand how billing occurs today for situations in which EFC services are provided in conjunction with other “family home days.”

Work Group Discussion- Case Management

- As there are different case management requirements, dependent on the services an individual receives, MSLC attempted to categorize similar services into columns for cost reporting purposes.
 - An example scenario is case management for someone who just received Community Participation Services (CPS) services.
 - Based on feedback and discussion from the Work Group, the format reviewed in the 5/17 meeting may need to be revised by MSLC to better capture case management provisioning in NH.
- Case management provided through the Medicaid state plan, is not intended to be reported on in this cost report.
- As the DAADS functions are finalized, the cost report will be modified to reflect differentiation between DAADS and Case Management.
- Additional clarification is likely needed based on Work Group Member feedback on crisis intervention and the finalization of DAADS functions.
- Currently, a decision is pending regarding if tiered rates will be built for Case Management. A Work Group Member suggested that there are multiple levels of complexity which may be captured more fully in tiered rates rather than in a “one rate” model. This may be especially important when considering “crisis management” scenarios.

Work Group Discussion- Questions Tab

- MSLC reviewed how to fill out the Questions tab, depending on the answer to certain scenarios AAs and/or vendors may experience.

	<ul style="list-style-type: none"> • MSLC indicated they would internally discuss questions from Work Group members regarding owners as administrators of AAs. • For provider locations, MSLC indicated that only the locations of the agency (not the service location) are needed for the Questions tab. This information will be used to track information received from providers. <p><u>Work Group Discussion- Services Tab</u></p> <ul style="list-style-type: none"> • MSLC will amend the services tab so that the Medicaid ID will automatically prepopulate from the information on the Provider tab of the cost report. <ul style="list-style-type: none"> ○ As a note, some vendors will have a Medicaid ID because they provide services under CFI. • Within the information boxes in the Services tab, providers will see possible procedure codes which will need to be populated on the Units tab. <ul style="list-style-type: none"> ○ The Units tab generated lengthy discussion with the Rate Work Group. As a result, MSLC committed to reviewing this tab internally to determine how or if information would be collected. <p><u>Misc. Discussion</u></p> <ul style="list-style-type: none"> • As room and board is unable to be paid through waiver funds, room and board will not be paid through the MSLC-developed rates. <ul style="list-style-type: none"> ○ Information regarding room and board will be collected on the cost report, but will not be built into a rate. • “Excess room and board” is paid through state dollars, not Federal waiver dollars.
<p>Next Steps</p>	<ul style="list-style-type: none"> • MSLC asked for Work Group Members to review specific schedules on their own. <ul style="list-style-type: none"> ○ Feedback on these schedules was requested no later than 5/27/22. ○ MSLC will evaluate the feedback and incorporate changes; these changes will be discussed in future Rate Work Group meetings. • MSLC is noting feedback and suggested revisions provided today. • It is anticipated a revised cost report will be provided to Work Group members the week of 5/23. <ul style="list-style-type: none"> ○ This version will include all feedback from the Work Group meetings held the week of 5/16. • Feedback is encouraged between Work Groups, this will help MSLC refine the cost report as quickly as possible. <ul style="list-style-type: none"> • MSLC is working with the Department to schedule additional Rate Work Group meetings over the coming weeks.